

Expression of Interest - Board Director

The Royal Flying Doctor Service (RFDS) South Eastern Section mission is to seek the best possible health outcomes for people in remote, rural and regional communities by providing better access to high quality healthcare.

We provide a comprehensive range of services across Far West, Western and North Western NSW including emergency aeromedical retrievals, telehealth services, patient transfers and primary care (including Primary health clinics, mobile clinics, GP practices, mental health, alcohol & other drugs services, dental health, child and maternal health, Aboriginal health services). We also deliver health education and support to communities where access to services is not readily available.

RFDS South Eastern Section is a not-for-profit registered charity and company limited by guarantee. The organisation is governed by a volunteer Board of Directors in accordance with the *Corporations Act 2001* (Cth) and the *Australian Charities and Not-for-profits Commission Act 2012* (Cth). The Board oversees the activities of RFDS South Eastern Section and draws on the expertise and insights of Directors to achieve its strategic priorities. We are one of Australia's most trusted charities.

The Board of RFDS South Eastern Section is seeking a voluntary Non-Executive Director with a passion for and commitment to advancing access to healthcare across regional, rural and remote communities. As an active member of a skills-based Board of Directors, you will support the strategic direction and the governance of the organisation. [Ruth Sandow shares her experiences as a Board member with the RFDS | Royal Flying Doctor Service](#)

Board Activities

As a Volunteer Non-Executive Director you would be expected to:

- Be aligned to the vision, values and purpose of the RFDS South Eastern
- Have the passion and time to commit to Board activities
- Act within applicable laws, code of conduct for Directors and policies
- Be a positive ambassador for RFDS South Eastern

Valuable personal attributes include:

- Ability to constructively analyse and appraise a range of financial and operational reports
- Integrity, humility and inclusiveness
- Ability to think strategically and understand complexity in the service's operating environment
- An appreciation of the health needs of remote, rural and regional communities
- Teamwork and communication skills.

The following time commitment is expected:

- An initial Director induction and service orientation
- Attendance at board and committee meetings. Face to face meetings are held four times per year at locations across regional NSW (and virtually as required). Periodic out of session meetings via videoconference as required
- Membership of at least one of the Board Committees.
- Participation in major organisational events.
- Attendance at the Annual General Meeting, workshops, Board training as necessary.

Directors are appointed as individuals, not as nominees or representatives of organisations or a particular sector. They are not remunerated but their reasonable expenses may be covered.

Eligibility Criteria

The RFDS South Eastern Section Board has determined that expressions of interest for a Director Casual Vacancy in 2024 must meet:

- the following Eligibility Criteria:
 - Have lived in rural and remote areas of RFDS South Eastern services area for a period of at least 10 years (outside of the major regional centres);
 - Preferably having accessed RFDS South Eastern's remote services.
- possess one or more of the following general skills, competencies and/or experience:
 - leadership, vision and ability to champion RFDS South Eastern Section's mission

- an understanding of the principles and practices of effective corporate governance including strategic planning and direction setting

In addition to these specific Eligibility Criteria, an applicant is eligible for appointment who;

1. is at least 18 years of age
2. reside in NSW
3. is willing to become a Member as detailed in the RFDS South Eastern Section Constitution
4. is not bankrupt or in financial insolvency
5. is not an employee of or in receipt of fees from RFDS South Eastern Section, and
6. is not ineligible to be a Director under the *Corporations Act 2001* (Cth) or the *Australian Charities and Not-for-profits Commission Act 2012* (Cth).

Eligible applicants will also be required to undertake a satisfactory National Police Check, and hold a current Director ID.

Application process

To submit an application, please email the following information to; maria.cade@rfdse.org.au

1. Your contact details (including mobile phone and email)
2. A short biography/curriculum vitae summarising your background, current and past roles/appointments and qualifications relevant to your application
3. An outline of; why you wish to be considered for appointment as a Director of RFDS South Eastern Section and what you will bring to this role; how you meet the Eligibility Criteria for the vacancy; and a summary of other skills, competencies and/or experience that you have that you see as relevant to the role of Director
4. The names and contact details (including mobile phone and email) of two referees who can speak to your specific skills and experience and your suitability to be appointed as a Director.

Successful applicants will be provided with an induction to RFDS South Eastern Section and support and mentoring from other Directors, as required.

RFDS South Eastern Section recognises the value of diversity in its workplace and acknowledges the contributions that people of diverse backgrounds bring to the organisation.

To apply, please email a CV and covering letter addressing the candidate criteria to:

maria.cade@rfdse.org.au

Applications close 5pm 29 March 2024