**CEO Letter of Support**  
**Peter Smith Memorial Bursary Application**

Date: [Insert Date]

To the Peter Smith Memorial Bursary Panel,

I am pleased to provide my support for the application of **[Applicant Full Name]**, who currently holds the position of **[Position Title]** with **[RFDS Section/Operation]**, and has served with us for **[Length of Service]**.

[Applicant First Name] is applying for the **Peter Smith Memorial Bursary**, which supports RFDS staff in undertaking research or educational activities that contribute to improved outcomes for rural and remote communities.

The proposed activity, [brief description], is aligned with our Section’s strategic priorities and supports our commitment to innovation, knowledge-sharing, and continuous improvement across all areas of our work, including clinical care, operations, engineering, aviation, and logistics.

**If this application includes additional staffing hours or use of internal team resources (such as data analysis or technical support), I confirm that these arrangements have been reviewed and approved by [Section/Operation Name]** and are feasible within the proposed project timeline.

I fully endorse this application and recommend it for consideration.

Sincerely,  
[CEO Full Name]  
Chief Executive Officer  
[RFDS Section/Operation]  
[Contact Information]