

SENIOR MEDICAL PRACTITIONER

The RFDS Mission

Providing excellence in aero-medical and primary health care across Australia.

What's the Role?

Team	Health Services	Direct Reports	RFDS Port Augusta Medical Practitioners and GP Registrars
Reports To	Executive General Manager Health Services Development	Manager Once Removed	Chief Executive Officer
Location	Port Augusta	Section	Central Operations

Operating within the established Royal Flying Doctor Service Central Operations (RFDS CO) Health Services Team, the Senior Medical Practitioner is accountable for the delivery of a broad range of clinical, primary care and aeromedical services from the Port Augusta Base. Clinical care shall be in accordance with the standards of RFDS CO and professional medical bodies.

The role's primary function is to provide clinical leadership for the Port Augusta Primary Health Care Team. Inherent in the role is the provision of guidance and mentoring to RFDS Medical Practitioners, GP Registrars and medical students. Contribution to the development, implementation and delivery of alternative and innovative service delivery methodologies is integral.

What's Expected of the Role? 'The What'

Accountability	Work	Key Metrics
1. Clinical Responsibilities	<ul style="list-style-type: none"> In collaboration with other RFDS Medical Practitioners, RFDS Nurses, other Primary Care providers and external clinical agencies, provide Primary Care and Emergency Medical services to consumers/patients in our network area Provide Primary Health care clinical services, remote consultations and emergency evacuations according to a 24 hour, 7 day roster Attend remote patients for the purposes of resuscitation and transport to appropriate centres for definitive medical care Represent RFDS at appropriate forums as requested Maintain medical standards within RFDS quality and safety framework 	<ul style="list-style-type: none"> Number of primary health care, remote consultations and emergency evacuations provided to network area Forums attended as requested by Executive General Manager Health Services Development Evidence of Medical standards and WHS framework being maintained at all times Evidence of current Medical registration with AHPRA Evidence of leadership of clinical audit within the Port Augusta Primary Care team Evidence of training programs conducted



Royal Flying Doctor Service

CENTRAL OPERATIONS

Accountability	Work	Key Metrics
	<ul style="list-style-type: none"> Ensure that all medical staff maintain registration, accreditation and operate within their approved scope of practice In conjunction with the Executive General Manager Health Services Development lead the clinical audit process in Port Augusta Actively participate in clinical training of Medical Practitioners and Registered Nurses including the use of simulation training equipment Manage clinical performance of the Port Augusta Primary Care team Participate in the RFDS/MedSTAR and RFDS Traditional service weekly clinical audits 	<ul style="list-style-type: none"> Participation in all primary evacuation flights with a priority rating of 1 and 2 Effective clinical performance management demonstrated
2. Leadership	<ul style="list-style-type: none"> Provide clinical leadership for the Port Augusta Primary Care team Provide guidance and mentoring to RFDS Medical Practitioners, GP Registrars and medical students to ensure the delivery of high quality medical care to patients Establish a clinical audit program for the Port Augusta Primary Care team in conjunction with the Executive General Manager Health Services Development Participate in the promotion of Medical Practitioner careers within RFDS Contribute to the development, implementation and review of clinical plans and policies in conjunction with the Executive General Manager Health Services Development In conjunction with the Manager Primary Health Care contribute to the development, implementation and delivery of alternative /innovative service delivery methodologies Ensure compliance of RFDS Medical Practitioners in meeting all RFDS training and administrative requirements 	<ul style="list-style-type: none"> Effective clinical leadership of PAG Primary Care team demonstrated Health outcome measures developed and utilised for service planning Evidence of participation in promotion of careers as a Medical Practitioner within the Primary Care team Positive feedback from GP Registrars and Medical Students with regard to development of their roles EMR working effectively Evidence of regular Port Augusta Primary Care team meetings and clinical audits Evidence of involvement in development of clinical initiatives Evidence of Medical Practitioners meeting administrative requirements Evidence of self and Medical Practitioners meeting all training and administrative requirements
3. Administration	<ul style="list-style-type: none"> Ensure that all medical practitioner documentation is accurate, detailed and completed in a timely manner Ensure the collection and utilisation of clinical data on patient care and outcomes in collaboration with the Executive General Manager Health Services Development and the Manager Primary Health Care Ensure accurate and detailed remote consultation records are maintained and submitted to the PAG Administrative Assistant for recording in the database. Provide local support for medical advice to all members of the Primary Care team. Provide formal GP Registrar supervision and communicate as required with training consortia. Provide general input to the operation of the Port Augusta Base when required 	<ul style="list-style-type: none"> Clinical documentation at a consistent high standard Clinical data collected for use in the Operational Activity reporting process and inclusion in reports to funding bodies Remote consultation forms submitted for data entry on time Clinical support and advice provided to Aboriginal Health Coordinators and Healthy Living Program staff GP Registrar and medical student teaching/supervision recorded. Evidence of Clinical support provided to Port Augusta Base



Royal Flying Doctor Service

CENTRAL OPERATIONS

Accountability	Work	Key Metrics
4. Public Relations	<ul style="list-style-type: none"> Proactively promote the public profile of RFDS 	<ul style="list-style-type: none"> Positive client/patient feedback Participation in and/or support of RFDS events, programs and initiatives. Compliance with RFDS Code of Conduct Ensure patient advocacy is supported by PR and not driven by media outcome Attendance at least six Public Speaking events
5. Performance Management	<ul style="list-style-type: none"> Effectively manage direct reports by providing leadership, direction, support and coaching Positively participate in the RFDS performance review and development process 	<ul style="list-style-type: none"> Ensure compliance with annual review process Complete self-assessments as required Constructively and positively participate in performance discussions Address poor performance immediately in accordance with RFDS Policies
6. Quality/ Compliance	<ul style="list-style-type: none"> Proactively participate in all activities associated with the management of occupational health and safety and ensure a safe working environment for all personnel by compliance with all relevant Work Health & Safety, Equal Employment Opportunity obligations etc Contribute to Quality Programs which support and maintain ISO9001 accreditation Comply with RFDS policies and procedures Ensure conduct at all times is professional, reputable and in accordance with philosophy and direction of the RFDS 	<ul style="list-style-type: none"> Compliance with all relevant Work Health & Safety, Equal Employment Opportunity obligations etc Knowledge and understanding of RFDS policies and procedures and their applicability Demonstrated compliance with RFDS policies, standard operating procedures and protocols Promote, support and comply with all quality initiatives including ISO9001 accreditation requirements

What's Expected of the Role? 'The How'

The behaviour of the Senior Medical Practitioner is to always be in line with the RFDSCO Behavioural Guide. This includes the RFDS Values and Behaviours outlined below. A full copy of the Behavioural Guide will be provided on commencement.

Values	Care & Respect	Reliable & Dependable	Safety & Quality	Socially & Ethically Responsible	Collaboration	Innovation
Behaviours bringing values to life	Understanding	Personal effectiveness	Safety orientation	Commitment	Communication	Strategic vision
	Genuine relationships	Analysis & problem solving	Continuous improvement	Valuing diversity	Leading by example	Embracing change

Capabilities

Essential

- Medical degree and a Fellowship with RACGP or ACRRM
- Medical registration with AHPRA
- Current EMST/ATLS/RESP qualification
- Eligible for credentialing to Country Health SA Hospitals for the provision of emergency medical services
- Comprehensive experience in procedural skills, obstetrics, emergency medicine, anaesthetics, resuscitation and paediatrics
- Demonstrated leadership of team of Medical Practitioners
- Experience in providing and promoting primary health care
- Proof of current Medical Indemnity
- Highly developed communication and interpersonal skills
- A good understanding of the principles of primary health care and emergency medicine
- High levels of self-motivation
- Familiarity with electronic medical record systems
- Ability to develop and maintain relationships across a diverse range of people
- Current Driver's Licence

Desirable

- Experience in remote area medicine
- Health service management
- Cultural awareness training
- Well-developed understanding of rural and remote Australia

Working Conditions

- Based at Port Augusta with attendance at other Bases as required
- On-call and routine roster in conjunction with other Port Augusta based Medical Practitioners
- Acknowledgement that RFDS Central Operations is the Primary Employer, requiring flexibility in providing roster coverage and with the right to participate in private practice for skill maintenance but not to be conducted in conflict with RFDS requirements
- Access to Visiting Medical Practitioner status at Port Augusta Hospital

Key Relationships

Internal	External
RFDS CO Leadership Teams (ELT, SLT and LT)	Consumers
RFDS Staff	Local, regional and government health organisations
RFDS Board	Associated organisations
RFDS Federation and sections	

Special Note:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this role. They are not intended to be an exhaustive list of all responsibilities, duties and skills to perform the role.