



# Royal Flying Doctor Service

CENTRAL OPERATIONS

## MEDICAL PRACTITIONER

### The RFDS Mission

Providing excellence in aero-medical and primary health care across Australia.

### What's the Role?

<b>Team</b>	Health Services	<b>Direct Reports</b>	Nil
<b>Reports To</b>	Senior Medical Practitioner	<b>Manager Once Removed</b>	Executive General Manager Health Services Development
<b>Location</b>	Port Augusta	<b>Section</b>	Central Operations

Operating within the established Royal Flying Doctor Service Central Operations (RFDS CO) Health Services Team, the Medical Practitioner is accountable for the delivery of a high standard of comprehensive healthcare services from the Port Augusta Base. Clinical care shall be in accordance with the standards of RFDS CO and professional medical bodies.

The role's primary function is to provide emergency care, aeromedical evacuations and general practice services, including essential administrative duties such as patient record keeping and timely referral.

### What's Expected of the Role? 'The What'

<b>Accountability</b>	<b>Work</b>	<b>Key Metrics</b>
1. Clinical Responsibilities	<ul style="list-style-type: none"><li>▪ In a team of Medical Practitioners, RFDS Nurses and other agencies, provide routine and emergency medical services to consumers/patients in our network area</li><li>▪ Provide primary health care clinical services, remote consultations, clinics and emergency evacuations according to a 24 hour, 7 day roster</li><li>▪ Attend remote patients for the purposes of resuscitation and transport to appropriate centres for definitive care</li><li>▪ Represent RFDS at appropriate forums as requested</li><li>▪ Maintain medical standards within RFDS quality and safety framework</li><li>▪ Ensure that medical registration and accreditation is maintained, and operation is within approved scope of practice</li><li>▪ Participation in ongoing clinical audit, maintenance of accurate patient records and service evaluation</li></ul>	<ul style="list-style-type: none"><li>▪ Number of primary health care, remote consultations and emergency evacuations provided to network area</li><li>▪ Forums attended as requested</li><li>▪ Evidence of medical standards and safety framework being maintained at all times</li><li>▪ Evidence of current medical registration with AHPRA</li><li>▪ Evidence of contribution to clinical audit</li></ul>



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Accountability	Work	Key Metrics
2. Leadership	<ul style="list-style-type: none"> <li>▪ Contribute to the development, implementation and review of organisational plans, clinical policies and innovation in service delivery</li> <li>▪ Participate in service improvement within our network area when identified by management</li> <li>▪ Participate in the promotion and development of Medical Practitioner careers with RFDS</li> <li>▪ Provide supervision and mentoring of GP Registrars and Medical students to ensure delivery of high quality medical care to patients</li> </ul>	<ul style="list-style-type: none"> <li>▪ Evidence of involvement in development of service initiatives</li> <li>▪ Evidence of participation in promotion of careers as a Medical Practitioner within the Primary Care team</li> <li>▪ Positive feedback from GP Registrars and Medical Students with regard to development of their roles</li> </ul>
3. Administration	<ul style="list-style-type: none"> <li>▪ Maintain accurate and appropriately informative consultation records in electronic format within Best Practice®. Maintain accurate and detailed remote consultation records and submit these to the PAG Administrative Assistant for recoding in the database</li> <li>▪ Provide local support for general and medical advice to the Aboriginal Health Coordinators and staff of Health Promotion</li> <li>▪ Provide formal GP Registrar supervision and communicate as required to training consortia (GPEX)</li> <li>▪ Provide general and medical input to the operation of the Port Augusta Base when required</li> <li>▪ Contribute to the organisation and uninterrupted delivery of PHC services in Port Augusta and reflect the high standards of the RFDS</li> </ul>	<ul style="list-style-type: none"> <li>▪ Clinical documentation at a consistent high standard</li> <li>▪ Remote consultation forms submitted for data entry on time</li> <li>▪ Clinical support and advice provided to Aboriginal Health Coordinators and Healthy Living Program staff</li> <li>▪ GP Registrar and medical student teaching/supervision recorded.</li> <li>▪ Evidence of clinical support provided to Port Augusta Base</li> </ul>
4. Public Relations	<ul style="list-style-type: none"> <li>▪ Promote the public profile of RFDS</li> </ul>	<ul style="list-style-type: none"> <li>▪ Positive client/patient feedback</li> <li>▪ Participation in and/or support of RFDS events, programs and initiatives</li> <li>▪ Compliance with RFDS Code of Conduct</li> </ul>
5. Performance Management	<ul style="list-style-type: none"> <li>▪ Participate in the RFDS' performance management program which includes maintenance of continuous professional development.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Complete self -assessments as required</li> <li>▪ Constructively and positively participate in performance discussions</li> </ul>
6. Quality/ Compliance	<ul style="list-style-type: none"> <li>▪ Participate in all activities associated with the management of occupational health and safety and ensure a safe working environment for all personnel by compliance with all relevant Work Health &amp; Safety, Equal Employment Opportunity obligations etc.</li> <li>▪ Contribute to Quality Programs which support and maintain ISO9001 and AGPA accreditation.</li> <li>▪ Comply with RFDS policies and procedures.</li> <li>▪ Ensure conduct at all times is professional, reputable and in accordance with philosophy and direction of the RFDS</li> </ul>	<ul style="list-style-type: none"> <li>▪ Compliance with all relevant Work Health &amp; Safety, Equal Employment Opportunity obligations etc.</li> <li>▪ Knowledge and understanding of RFDS policies and procedures and their applicability.</li> <li>▪ Demonstrated compliance with RFDS policies, standard operating procedures and protocols.</li> <li>▪ Promote, support and comply with all quality initiatives including ISO9001 accreditation requirements, and full compliance with the eight National Safety and Quality Health Service Standards (NSQHSS)</li> </ul>



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## What's Expected of the Role? 'The How'

The behaviour of the Medical Practitioner is to always be in line with the RFDS CO Behavioural Guide. This includes the RFDS Values and Behaviours outlined below.

Values	Care & Respect	Reliable & Dependable	Safety & Quality	Socially & Ethically Responsible	Collaboration	Innovation
Behaviours bringing values to life	Understanding	Personal effectiveness	Safety orientation	Commitment	Communication	Strategic vision
	Genuine relationships	Analysis & problem solving	Continuous improvement	Valuing diversity	Leading by example	Embracing change

## Capabilities

### Essential

- Medical degree and a Fellowship with RACGP or ACRRM
- Medical registration with AHPRA
- Accreditation in advanced cardiac and trauma life support (ALS/ELS/PLS essential)
- Eligible for credentialing to Country Health SA Hospitals for the provision of emergency medical services
- Comprehensive experience in procedural skills, obstetrics, emergency medicine, anaesthetics, resuscitation and paediatrics
- Experience in providing and promoting primary health care
- Proof of current Medical Indemnity
- Highly developed communication and interpersonal skills
- A sound understanding of the principles of primary health care and emergency medicine including personal/professional limitations in scope of practice
- High levels of self-motivation
- Familiarity with electronic medical record systems
- Ability to develop and maintain relationships across a diverse range of people
- Current Driver's Licence

### Desirable

- EMST/APLS/RESP qualification (or equivalent ATLS training)
- Experience in remote area medicine
- Cultural awareness training
- Well-developed understanding of rural and remote Australia

### Working Conditions

- Based at Port Augusta with attendance at other Bases as required
- On-call and routine roster in conjunction with other Port Augusta based Medical Practitioners
- Acknowledgement that RFDS Central Operations is the Primary Employer, requiring flexibility in providing roster coverage and with the right to participate in private practice for skill maintenance but not to be conducted in conflict with RFDS requirements
- Access to Visiting Medical Practitioner status at Port Augusta Hospital



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## Key Relationships

Internal	External
RFDS CO Leadership Teams (ELT, SLT and LT)	Consumers
RFDS Staff	Local, regional and government health organisations
RFDS Board	Associated organisations
RFDS Federation and sections	

### Special Note:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this role. They are not intended to be an exhaustive list of all responsibilities, duties and skills to perform the role.